

**2018 Amendments to the Rules of the
DUNEDIN VEGETABLE GROWERS' CLUB (Established September 13, 2007)
Ratified November 10 2008, Amended 12/10/2009, 9/8/2010, 12/11/2018**

1. **NAME:** The name of the Club shall be the Dunedin Vegetable Growers' Club, hereinafter referred to as the Club.
2. **OBJECTS:** To promote and encourage home vegetable growing by means of talks, discussions, demonstrations, newsletters, garden visits, etc., and in so doing encourage the principles of organic gardening.
3. **MEETINGS:** Meetings of the Club shall be held monthly except for the months of June and July, and at such a place, and at such times as the committee may from time to time determine. The Annual General Meeting shall be held in March each year.
4. **FINANCIAL/OPERATIONAL YEAR:** The financial/operational year of the Club shall be January 1 to December 31. There shall be three signatories one of whom shall be the treasurer and the two others members of the committee.
5. **SUBSCRIPTION:** The annual subscription of the Club shall be set by the committee as finances allow, payable from January 1.
6. **OFFICERS:** The Officers of the Club shall be: President, Immediate Past President, Vice-President, Secretary and Treasurer. No person shall hold more than one office at one and the same time.
7. **PRESIDENT:** The President shall ensure the smooth operation over all general and committee meetings of the Club, and shall present an Annual Report at the Annual General Meeting of the Club.
8. **IMMEDIATE PAST PRESIDENT and VICE PRESIDENT:** In the absence of the President the Immediate Past and Vice-President will discuss, who, of the two, will ensure the smooth operation of the general and committee meetings.
9. **SECRETARY:** The Secretary shall be responsible for the Club records, keep minutes of general and committee meetings and deal with correspondence.
10. **TREASURER:** The Treasurer shall be responsible for the funds of the Club. He/she shall account for all monies received, issue receipts, and make payments as authorized by the Club. He/she shall operate the Club bank account, and shall be one of three signatories to it. At the end of each financial/operation year, the Treasurer shall prepare a financial statement for submission to the Auditor, and presentation to the Club at its Annual General Meeting.
11. **COMMITTEE:** The Committee shall comprise the Officers of the Club, plus four elected members, and shall be responsible for the day-to-day running of the Club, and its administration. Five members personally present shall constitute a quorum. Voting rights are for elected and co-opted members.
12. **AUDITOR:** A suitably-qualified person, not necessarily a member of the Club, shall be elected at every Annual General Meeting of the Club to audit the Club's annual accounts. The Auditor shall not be a member of the Club Committee.
13. **NOMINATIONS AND ELECTIONS:** Committee members shall be elected annually at the Annual General Meeting of the Club, and apart from the Secretary and Treasurer, whose terms of office are unlimited, shall serve no more than three years in any one office. Nominations for members for the Committee shall be in writing and handed to the Secretary no later than the February general meeting. Nomination forms must be signed by the proposers, seconders and nominees, and must all be financial members of the Club. Only financial members of the Club are entitled to vote.
14. **VACANCIES:** Should any officer(s) or committee member(s) be unable to continue in office for any reason, the remaining members of the Committee shall co-opt another member(s) of the Club to fill the vacancy(ies) until the next Annual General Meeting of the Club.
15. **CHANGE OF RULES:** These rules may be repealed, amended or added to, providing one month's notice of motion had been given in writing, and subsequently passed by a two-thirds majority of those present and entitled to vote.
16. **WINDING UP:** The Club may be wound up providing one month's notice of motion has been given in writing, and subsequently passed by a two-thirds majority of those present and entitled to vote. In the event of the Club being wound up, all assets and monies belonging to the Club shall be distributed to another club or society having similar objects to our own. In such winding up, no one member of members of the Club shall benefit from the distribution of its assets or monies.
17. **PERSONAL INFORMATION:** The club will only use the personal information supplied by its members for club related purposes. The club will not share this personal information with others and only the committee members will have access to it.